

Dear Parents,

To create an account, go to: <https://trailblazers.magicbooking.co.uk>.

Log In

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Password

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Log In

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Once here click, 'Don't have an account yet? Create one here'

You can book/cancel at any time yourself (within the 24-hour notice period), without being asked to make a payment; just click the '**Pay Later**' option and the booking will go through. Please note that you will be charged for a session if you have missed the 24-hour deadline.

You are able to book regular slots throughout the year or ad-hoc slots. If you want an ad-hoc slot, it will not allow you to book it if 24 hours' notice hasn't been given. However, text Clare on 07961 935790 and she will be able to book you in provided there is a space at such short notice. When you book 'ad-hoc' you will automatically receive an invoice attached to the email confirmation. This does NOT need to be paid immediately but can wait until the end of the month either with your payment plan amount (should you have regular bookings too) or just add the 'ad-hocs' up together and make one monthly payment.

For regular bookings throughout the year, the system will work out a monthly payment plan. You will receive an email towards the end of each month reminding you that this payment is due. All details of how to pay are on the email. YOU DO NOT PAY THROUGH MAGIC BOOKINGS. PAYMENT IS MADE DIRECTLY INTO OUR BANK ACCOUNT.

Further instructions on how to book, access bookings, and account details can be found in the **Help?** section on the top right hand-side of the website. There are also some useful tips on our website under the 'Bookings' page to help you navigate Magicbookings.

If you have any questions, please feel free to contact Clare on **07961 935790** or via email, **contactus@trailblazers-club.co.uk**.

Kind regards, Trailblazers Team